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MuniFunds Forms

Alberta Municipal Services Corporation
300 Alberta Municipal Place
8616 – 51 Avenue NW
Edmonton, AB
T6E 6E6
Tel: (780) 433-4431



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Deposit Instructions

Member's (name): _____

Member's Account #: _____ **Member's Fax #/Email:** _____

Date: _____ **Member's Ph #:** _____

Note: Minimum deposit is \$5,000.

MONEY MARKET FUND (Settlement = T+1 days)

Amount to be Deposited² \$ _____

To Account¹: _____

SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Deposited² \$ _____

To Account¹: _____

MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Deposited² \$ _____

To Account¹: _____

¹ Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

² For this DEPOSIT to be accepted with trade date today, the fax or email must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM EST will be processed on the next business day and reflect that trade date.

SIGNED

(Reminder: Authority to sign must match signature card with CIBC Mellon)

Per _____ Per _____

Fax to:
CIBC Mellon Global Securities Services Company
320 Bay Street, 2nd Floor
Ontario M5H 4A6
Fax Number: (416) 643-5455
Phone Number : (416) 643-5420

Email to: #_IFA_Unitholder_Recordkeeping@cibcmellon.com

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Redemption Instructions

Member's (name): _____

Member's Account #: _____ **Member's Fax #/Email:** _____

Date: _____ **Member's Ph #:** _____

Note: Minimum redemption is \$5,000 or the balance in that fund if that balance is less than \$5,000.

MONEY MARKET FUND (Settlement = T+1 days)

Amount to be Redeemed \$ _____

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account¹: _____

Your bank account will be credited the following business day. (2)

SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Redeemed \$ _____

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account¹: _____

Your bank account will be credited the following business day. (2)

MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Redeemed \$ _____

(If an all redemption enter "ALL" and your bank account will be credited with full amount of redemption one business day following the valuation day).

From Account¹: _____

Your bank account will be credited the following business day. (2)

¹ Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

² For this REDEMPTION to be accepted with trade date today, the fax or email must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM will be processed on the next business day and reflect that trade date.

SIGNED

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Fund Transfer Instructions

Member's (name): _____

Member's Account #: _____ **Member's Fax #/Email:** _____

Date: _____ **Member's Ph #:** _____

Note: Minimum Transfer amount is \$5,000 or the balance in that fund if the balance is less than \$5,000.

MONEY MARKET FUND (Settlement = T+1 days)

Amount to be Transferred \$ _____

Transfer from fund: _____ From account¹: _____

Transfer to fund: _____ To account¹: _____

SHORT-TERM BOND FUND (Settlement = T+3 days)

Amount to be Transferred \$ _____

Transfer from fund: _____ From account¹: _____

Transfer to fund: _____ To account¹: _____

MID-TERM BOND FUND (Settlement = T+3 days)

Amount to be Transferred \$ _____

Transfer from fund: _____ From account¹: _____

Transfer to fund: _____ To account¹: _____

¹ Applicable for those investors with multiple accounts in the Money Market and/or Bond Funds.

² For this TRANSFER to be accepted with trade date today, the fax or email must be received at CIBC Mellon before 4:00 PM EST. Instructions received by CIBC Mellon after 4 PM will be processed on the next business day and reflect that trade date.

SIGNED

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