



Procurement Card Application

CARDHOLDER INFORMATION			
Name			
Title		Member name	
Employee ID		Date of birth (MM/DD/YYYY)	
Phone		Email	

CARD ADMINISTRATOR INFORMATION			
Municipality		Employee ID	
Title		Member name	
Phone		Email	

TRANSACTION LIMITS	
<input type="checkbox"/>	\$5,000 single transaction limit and \$50,000 monthly credit limit
<input type="checkbox"/>	\$5,000 single transaction limit and \$25,000 monthly credit limit
<input type="checkbox"/>	\$3,000 single transaction limit and \$15,000 monthly credit limit
<input type="checkbox"/>	\$1,000 single transaction limit and \$5,000 monthly credit limit
<input type="checkbox"/>	Other limits (specify) _____

CARD BLOCKS (in addition to Standard Category Blocks shown below)	
<input type="checkbox"/>	Industry blocks
<input type="checkbox"/>	Vendor blocks
<input type="checkbox"/>	Other blocks

By signing this application, the Cardholder agrees to comply with the terms of the Cardholder Agreement and follow the AMSC Procurement Card procedures.

Submit completed application form via email to AUMA Finance: accounting@auma.ca



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APPROVALS					
<input type="checkbox"/> Approved	COMMENTS				
<input type="checkbox"/> Rejected	COMMENTS				
Approver name and signatures			MM	DD	YYYY
Cardholder's signature:					
Card administrator's signature:					
AMSC director's name:					
AMSC director's signature:					

P-CARD ADMINISTRATION USE ONLY
Comments:



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The following Merchant Category Codes will be blocked on all AMSC procurement cards.

Card administrators may customize their blocking profiles beyond those listed below.

CASH Merchant Category Codes	
MCC	Description
4829	Money Transfer—Merchant
6010	Member Financial Institution—Manual Cash Disbursements
6011	Member Financial Institution—Automated Cash Disbursements
6050	Quasi Cash—Member Financial Institution
6051	Quasi Cash—Merchant
6538	MasterCard MoneySend Funding
7995	Gambling Transactions
9754	Gambling—Horse Racing, Dog Racing, State Lotteries
9991	Cash Advance

Merchant Category Codes	
MCC	Description
5681	Furriers and Fur Shops
5698	Toupee Shops / Wig Shops
7012	Timeshares
7273	Dating & Escort Service
7277	Counseling/Debt Counseling/ Marriage Counseling/Personal Counseling
7511	Truck Stop Tran
9211	Court Costs Including Alimony & Child Support
9222	Fines
9223	Bail & Bond Payments
9311	Tax Pymt